

EPHRATA TOWNSHIP SUPERVISORS' MEETING

September 20, 2016

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Rd., Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
John Weber
Ty Zerbe
Manager: Steve Sawyer
Admin. Asst.: Jennifer Carvell
Solicitor: Charles Sheidy
Engineer: Jim Caldwell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion to close the public comment period was made by Ty Zerbe. The motion was seconded by John Weber and carried unanimously.

APPROVAL OF MINUTES

A motion was made by John Weber to dispense with the reading of the September 6, 2016 Supervisors' Minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

PENNY TALBERT-EPHRATA PUBLIC LIBRARY BUDGET PRESENTATION

Penny Talbert, Executive Director of the Ephrata Public Library presented the Library's 2017 Funding Request and usage information to the Board. The information presented included a breakdown of the percentage of residents within the Township that are current card holders and the current percentage that are using the library for each municipality in Ephrata Area School District for 2015. Ephrata Township contributed 3.8% of the library's overall expenses in the amount of \$32,900.00 in 2016. Penny is requesting \$37,900.00 from Ephrata Township in 2017. She explained that the library will be losing approximately \$20,000.00 of state funding in 2017 due to the new federal overtime FSLA change that will be going into effect.

STAFF REPORTS

Manager Steve Sawyer

- **2017 Budget – Work Session 10/18/16.** Manager Sawyer provided the Board with the first draft of the 2017 budget and requested that the Board approve a budget work session as part of the October 18th Board of Supervisors meeting.

The Board was in favor of having a budget work session at the October 18th meeting.

- **SRO Program.** Manager Sawyer notified the Board of Supervisors that the current School Resource Officer contract will expire December 31, 2016. The Ephrata Police Department has prepared a new three year contract and budget for the program. The new contract would be from January 1, 2017 through December 31, 2019. The Ephrata Area School District has been funding 50% of the cost of the SRO program and the remaining 50% is shared by the four (4) municipalities within Ephrata Area School District based upon student population. Ephrata Township currently has 25.59% of the student population. Manager Sawyer stated that a decision was not needed today but wanted them to have the information prior to their budget work session. The Board of Supervisors asked Manager Sawyer to contact Officer Moore to find out if he would like to attend a future Supervisors' Meeting.
- **2017 Police – Proposed Capital Purchase.** Manager Sawyer presented to the Board of Supervisors for their review prior to the meeting an email from Lieutenant Thomas Shumaker requesting that Ephrata Township consider budgeting a capital expense in 2017 in the amount of \$14,750.00. The Capital expense would be for the purchase of two (2) Automated License Plate Readers (ALPR). Manager Sawyer stated that a decision did not need to be made by the Board of Supervisors today but wanted to give them the request for consideration at the budget work session.
- **Kenton Martin / A.B. Martin – Release of Financial Security.** Manager Sawyer notified the Board of Supervisors that he has received requests from Kenton Martin and A.B. Martin Roofing for the release of the financial security being held by the Township for their projects. Jim Caldwell of Rettew Associates stated that all work had been completed and that he recommended full release for both projects.

A motion was made by John Weber to approve the full Release of Financial Security for Kenton Martin and AB Martin as recommended by staff. The motion was seconded by Ty Zerbe and carried unanimously.

- **Lancaster County Ag Event – 10/10/16.** Manager Sawyer notified the Board of Supervisors that the 2nd annual Lancaster County Ag Week is being held October 9-15, 2016. Municipal officials have been invited to a kick-off event scheduled for October 10, 2016 at 7:30 am at the Clipper Stadium. RSVPs are requested by October 5, 2016.

Solicitor Charles Sheidy

Attorney Sheidy discussed his *Solicitor's Report* with the Board of Supervisors; it is on file in the Township Office.

- **Delinquent Street Light.** Charlie Sheidy provided the Board of Supervisors with a listing of each delinquent street light customer and provided a brief summary.

Engineer – Jim Caldwell – gave a brief report of all of the active projects that are open for Ephrata Township. The following is a list of the active projects: MS4 Program,

Regional Chesapeake Bay Pollution Reduction Plan, Aldi – Traffic Study/Preliminary Plan, Denver Wholesale Foods – Revised Final Plan, Huber Auto Final Land Development Plan, Autumn Hills – Phase 3 Final Plan, Evangel Assembly of God - Final Land Development Plan, Ephrata Township Zoning Map Update (Creek Corner Heights).

- **Evangel Assembly of God.** Jim Caldwell requested direction from the Board of Supervisors in regards to a proposed storm water pipe in Hahnstown Road. The Church is proposing to install a storm water structure in the middle of Hahnstown Road to connect a new storm water pipe to an existing storm water pipe. The reason the Church is not proposing to install a new pipe all the way across Hahnstown Road is because they would need an easement from Leonard Martin who owns the farm field on the east side of Hahnstown Road. Mr. Martin's farm is preserved so the church may not be able to acquire an easement from Mr. Martin. Jim Caldwell recommended that the Board not allow the proposed structure and require the Church to install a new continuous pipe. If it was required, the Township could assist in acquiring the easement through condemnation. Manager Sawyer has spoken with Leonard Martin who is in favor of a new pipe and an easement on his land. The Board agreed with the recommendation of the Township Engineer and directed staff to notify the Church that a storm water structure in the middle of Hahnstown Road was not acceptable. The Board supported Township involvement, if needed, in securing an easement on the Martin farm with the condition that the Church agrees to pay all costs incurred by the Township.

APPROVAL OF BILLS

A motion was made by John Weber to accept the list of checks written and to pay any bills pending. The motion was seconded by Ty Zerbe and carried unanimously.

CORRESPONDENCE

John Weber reported that there was no additional correspondence to report at this time.

A motion was made by John Weber to adjourn the meeting at 8:23 a.m. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

John L. Weber

J. Tyler Zerbe