

EPHRATA TOWNSHIP SUPERVISORS' MEETING

October 4, 2016

The Ephrata Township Supervisors met this date at 7:00 p.m. at the Ephrata Township Office Building, 265 Akron Rd., Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
John Weber
Manager: Steve Sawyer
Police: Lt. Thomas Shumaker
Solicitor: Charles Sheidy
Admin. Asst.: Jennifer Carvell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion to close the public comment period was made by John Weber. The motion was seconded by Clark Stauffer and carried unanimously.

APPROVAL OF MINUTES

A motion was made by John Weber to dispense with the reading of the September 20, 2016 Supervisors' Minutes and to approve them as written. The motion was seconded by Clark Stauffer and carried unanimously.

STAFF REPORTS

Police – Lieutenant Shumaker

- **Monthly Report.** Lt. Shumaker gave a brief overview of the counts reported for the month of September. A full report was also given to the Township and will be kept on file in the office.
- **SRO Program.** A revised Wage and Benefit calculation showing the cost to each municipality in the Ephrata Area School District was submitted to the Board of Supervisors. The EASD and the municipalities will pay 50% of the cost of the SRO officer. Each municipality will pay a percentage based on the current student population. The current percentage of students enrolled in the Ephrata High School Students from each municipality will be used for all 3 years of the proposed contract.
- **2017 Police – Proposed Capital Purchase.** Manager Sawyer notified Lieutenant Shumaker that the Board of Supervisors would consider the capital purchase request during their budget work session. Lieutenant Shumaker also agreed to give a presentation of the automated license plate reader at a later date.
- **Pawnbroker and Second Hand Dealer Ordinance.** Manager Sawyer asked the status of the ordinance for Pawnbrokers and Second Hand Dealers. Lt. Shumaker notified the Township that all vendors that would currently be affected by this

ordinance were contacted and there were no outstanding concerns. The Ephrata Police Department is requesting that the Township adopt the same Ordinance that Ephrata Borough is currently using. Manager Sawyer will forward a copy of the Ordinance to Attorney Sheidy.

Manager Steve Sawyer

- **2017 Budget – Work Session 10/18/16.** Manager Sawyer presented to the Board of Supervisors a revised version of the preliminary budget for their review prior to the next meeting at which time the budget work session will follow the regular scheduled Supervisors' Meeting.
- **Request for School Signs – Middle Creek Road.** Manager Sawyer notified the Board of Supervisors that Millway School has requested that the Township place school signs on Middle Creek Road. Manager Sawyer stated that their standard procedure was to require the school to pay for the cost of the signs but the installation and future maintenance would be the responsibility of Ephrata Township.

A motion was made by John Weber to approve the requested school signs along Middle Creek Road as recommended by staff at the expense of Millway School. The motion was seconded by Clark Stauffer and carried unanimously.

- **Request for Special Needs Swing – Sycamore Acres Park.** Cathy Redington of 1282 Martin Avenue sent an email to Ephrata Township requesting a special needs swing be installed at the Sycamore Acres Park for her handicapped son. Manager Sawyer reminded the Board of Supervisors that a handicapped swing was installed at the Ephrata Township Park and that new swings were installed at the Sycamore Acres Park due to donations collected by a resident in the development. Manager Sawyer estimated the cost of the swing to be \$900.00 and that installation requirements would require two (2) belt swings to be eliminated. The Board of Supervisors directed staff to contact Cathy Redington to find out the age of her handicapped son. In addition, staff was directed to get more information as to cost and installation requirements.

A motion was made by John Weber to table the special needs swing request and directed staff to provide more information. The motion was seconded by Clark Stauffer and carried unanimously.

- **Rail Trail Project.** Manager Sawyer notified the Board of Supervisors that the road crew has been working on the bank stabilization project at the new section of the rail trail. It is a slow process but Manager Sawyer is very pleased with the results thus far. The fence is estimated to be installed by Agway beginning on October 17, 2016 and the paving will follow. The paved trail will end short of the proposed parking lot which will be installed next year.
- **LCATS County Convention – November 7, 2016.** Manager Sawyer notified the Board of Supervisors that the LCATS County Convention is scheduled for November 7, 2016 at Yoder's Restaurant. The Supervisors directed staff to register all three (3) Supervisors, Manager, Steven Sawyer and Administrative Assistant, Jennifer Carvell.

Solicitor Charles Sheidy

Attorney Sheidy discussed his *Solicitor's Report* with the Board of Supervisors; it is on file in the Township Office.

- **Delinquent Street Light.** Charlie Sheidy provided the Board of Supervisors with a listing of each delinquent street light customer and provided a brief summary.
 - **Christine Blevins.** Christine Blevins of 105 Heritage Road requested the Township approve a payment plan for her delinquent street light. Recently, no payments have been received. Attorney Sheidy has contacted Christine Blevins notifying her that payments need to be made or further action would be taken. Attorney Sheidy explained that the next step would be for the Township to reduce the current liens and file a judgment. The Board of Supervisors directed staff to contact Christine Blevins and notify her that past due payments need to be made and a commitment for future timely payments be made by the next Supervisors' Meeting or Attorney Sheidy will be directed to move forward with filing a judgment.
- **Right-to-Know Seminar.** Attorney Sheidy gave a summary of the Right-to-Know Seminar he attended and a copy of the power point presentation he received was provided for their review.

Engineer Jim Caldwell was not in attendance.

APPROVAL OF BILLS

A motion was made by John Weber to accept the list of checks written and to pay any bills pending. The motion was seconded by Clark Stauffer and carried unanimously.

CORRESPONDENCE

John Weber reported that there was no additional correspondence to report at this time.

A motion was made by John Weber to adjourn the meeting at 8:08 p.m. The motion was seconded by Clark Stauffer and carried unanimously.

Clark R. Stauffer

John L. Weber

J. Tyler Zerbe