

EPHRATA TOWNSHIP SUPERVISORS' MEETING

May 15, 2018

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Rd., Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
Tony Haws
Ty Zerbe
Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Engineer: Jim Caldwell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

The May 1, 2018 Supervisors' Meeting was canceled.

A motion was made by Tony Haws to dispense with the reading of the April 17, 2018 Supervisors' minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

STAFF REPORTS

Manager Steve Sawyer

- **Rail Trail Update.** A memorandum dated May 9, 2018 was prepared by Steve Sawyer to update the Board of Supervisors on the Cocalico Creek Bridge, Mile Markers and Millway Parking Lot and Restroom. Wilson Consulting has completed the preliminary design and bidding documents for the Cocalico Creek Bridge Project. The bid will be advertised in early June and the bid opening will be scheduled for the 1st week of July. The Board of Supervisors discussed the type of connectors for the project and were in favor of getting pricing to upgrade to stainless steel. Manager Sawyer will contact Wilson Consulting and Warwick Township to discuss adding that option to the bid documents. Mile markers will be installed every ½ mile along the trail starting in Lititz and continuing to Ephrata. Each municipality will be responsible to install and pay for the mile markers located in their municipality. There will be 2 markers installed in Ephrata Township totaling \$195.68. The Millway parking lot has been graded and is currently open for the public to use. The Maintenance Department completed the paving of the trail and Agway began the installation of the fence and will be completed in a day or two. Manager Sawyer researched handicapped accessible portable restrooms

and recommended ordering from Walter's Portable Restrooms for a fee of \$134.00 per month.

A motion was made by Ty Zerbe approving the installation of a handicap portable restroom from Walter's Portable Restrooms in the amount of \$134.00 a month. The motion was seconded by Tony Haws and carried unanimously.

- **May Zoning Hearing.** Ervin Zimmerman of 421 Brossman Road is seeking approval to expand an existing machine shop on his Brossman Road property that is in the Agricultural Zoning District. All employees are family and live on the property. The Zimmerman's never received Zoning approval because the business predated Zoning regulations. The Supervisors did not have any objections and did not wish to be a party to the Hearing.
- **Autumn Hills PRP Plan and Letters to Property Owners.** Manager Sawyer informed the Board of Supervisors that he sent letters dated May 7, 2018 to residents in Autumn Hills requesting their support for the Restoration of the Cocalico Creek project. The Township is proposing the installation of rock deflectors on their property and will need to acquire a temporary construction easement from each property owner. A plan showing the project was also provided to each homeowner. Manager Sawyer also notified the Board of Supervisors that Phase 3 is almost completed. Rob Gabriel, Engineer for the Autumn Hills Development is working on the Final Plan for Phase 4. Lot 35 was the location shown for the parking area for the trail but Rettew Associates is working on a grading plan and have decided that this lot would not be handicapped accessible. Manager Sawyer showed the Board of Supervisors the plan and stated that Lot 40 or Lot 41 would be a better choice because of the grading issues. Manager Sawyer will be contacting Gerry Horst to discuss the possibility of moving the parking lot.
- **Lakeside Villa - Crosswalk.** Rettew Associates has completed their first review of the Lakeside Villa Final Plan. A waiver was approved by the Township to not install sidewalk on the New Life Fellowship Church side of Lake View Road. A mid-block crosswalk was included at the location where the sidewalk on the north side of the street ends. Jim Caldwell stated that the developer's traffic engineer has requested that this crosswalk be eliminated because it does not meet PennDOT warrants for a mid-block crosswalk. Rettew Associates agrees with the developer's traffic engineer and recommended that the Township eliminate this crosswalk. The Board will review the final plan at their next meeting on June 5th.

Engineer Jim Caldwell reported that there are several plans in the review process.

515 N. Reading Road, LLC – Land Development Plan

Ephrata Crossing – Subdivision Plan

Lakeside Villa – Final Plan

Martin - Land Development Plan

M.H. Eby – Land Development Plan

ALDI – As-built

Stauffer Diesel – Financial Security Release

Tshudy – Subdivision Plan

MS4 – Autumn Hills

Rettew Associates has begun the inspections of NPDES permitted storm water facilities as required by our MS4 program. If Rettew discovers any maintenance issues they will notify Manager Sawyer who will send a letter to the responsible party.

Road Superintendent – Randy Groome

Randy Groome was not in attendance. Manager Sawyer reported that the road crew was working on Buch Mill Road to complete the drainage work prior to New Enterprise overlaying the roadway.

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws reported that there was no additional correspondence to report at this time.

A motion was made by Tony Haws to adjourn the meeting at 8:33 a.m. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe