

EPHRATA TOWNSHIP SUPERVISORS' MEETING

March 20, 2018

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Rd., Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
Tony Haws
Ty Zerbe
Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Engineer: Jim Caldwell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Ty Zerbe to dispense with the reading of the March 6, 2018 Supervisors' minutes and to approve them as presented. The motion was seconded by Tony Haws and carried unanimously.

STAFF REPORTS

Manager Steve Sawyer

- **2018 Roadwork Bids.** Manager Sawyer notified the Board of Supervisors that the Ephrata Township 2018 Roadwork & Material Bids were opened yesterday morning March 19, 2018 at 9 a.m. A summary of the bid results was prepared and submitted to the Board of Supervisors for their review.

Manager Sawyer notified the Board of Supervisors that the Township received bids for the Buch Mill Road project. Because this project is over \$100,000.00, the bids include prevailing wages. The lowest bid received was \$110,911.76 from New Enterprise Stone and Lime Company. The Township budgeted \$118,628.00 for the project. Manager Sawyer recommended that the Township award the bid to New Enterprise Stone and Lime Company.

A motion was made by Tony Haws to approve staff's recommendation and award the Buch Mill Road Project to New Enterprise Stone and Lime Company in the amount of \$110,911.76. The motion was seconded by Ty Zerbe and carried unanimously.

Manager Sawyer gave an overview of the asphalt bids and stated that he did not recommend awarding each bid to the lowest bidder because of the hauling distance involved. An explanation for each recommendation was given to the Board of Supervisors.

A motion was made by Ty Zerbe to award the four asphalt bids based on staff's recommendation subject to the Township Solicitor's review and concurrence. The awarded bids and the justification for each award is as follows:

315 TONS 19 MM SUPERPAVE (DELIVERED)

Reject the bid from New Enterprise because their bid did not include a per ton price for delivered material. Award the bid to Highway Materials for 200 tons because the Township will haul the remaining 115 tons. Highway Materials asphalt plant is in Lititz which is 7 miles from job site and Allan Myers asphalt plant is in Paradise which is 16 miles from the job site. The cost for the 200 tons of delivered asphalt and the estimated cost of the Township hauling 115 tons of asphalt from the Highway Materials plant is \$16,861.62 and the cost for Allen Myers is \$17,266.91.

250 TONS 25MM SUPERPAVE (FOB)

Award to bid to the lowest bidder New Enterprise Stone and Lime Co., Inc. at \$44.00 / ton.

200 TONS 19 MM SUPERPAVE (FOB)

Award the bid to New Enterprise Stone and Lime Company. New Enterprise asphalt plant is 4.9 miles from the Township building. Highway Materials asphalt plant is 9.5 miles from the Township building. The Allan Myers asphalt plant (Paradise) is 17.5 miles from the Township building. The Township will make approximately 25 trips to the asphalt plant for 19 mm asphalt. Including the hauling cost with the unit price, the New Enterprise bid is \$10,135.35, Highway Materials is \$10,654.70 and Allan Myers is \$11,524.50.

250 TONS 9.5 MM SUPERPAVE (FOB)

Award the bid to New Enterprise Stone and Lime Company. New Enterprise asphalt plant is 4.9 miles from the Township building. Highway Materials asphalt plant is 9.5 miles from the Township building. The Allan Myers asphalt plant (Paradise) is 17.5 miles from the Township building. The Township will make approximately 25 trips to the asphalt plant for 9.5 mm asphalt. Including the hauling cost with the unit price, the New Enterprise bid is \$13,825.35, Highway Materials is \$13,954.70 and Allan Myers is \$14,049.50.

The motion was seconded by Tony Haws and carried unanimously.

Manager Sawyer gave an overview of the stone bids and stated that he recommended awarding each stone bid to the lowest bidder.

A motion was made by Tony Haws to award the following bids to Allan Myers - 1,800 TONS 2A Stone FOB at \$6.25 / ton, 200 tons of ASSHTO #9 Delivered at

\$16.99/ton, 200 tons of ASSHTO #57 FOB at \$8.25/ton, 200 tons of ASSHTO #1 FOB at \$8.25/ton and 100 tons of ASSHTO #3 FOB at \$8.25/ton. The motion was seconded by Ty Zerbe and carried unanimously.

A motion was made by Ty Zerbe to approve the #4 Rip Rap FOB bid to New Enterprise Stone and Lime Company at \$13.00 / ton. The motion was seconded by Tony Haws and carried unanimously.

- **Lakeside Villas Time Extension.** Manager Sawyer notified the Board of Supervisors that Ephrata Township received a letter from David Bitner of RGS Associates, Inc. on behalf of PIM, Inc. dated March 7, 2018 granting an extension of time of 22 days for the Township to act on the Subdivision Plan. The new deadline for the Township to act on the plan would be April 18, 2018.

A motion was made by Ty Zerbe to accept the twenty-two (22) day time extension granted by PIM, Inc. for the Township to act on the Lakeside Villas Subdivision Plan. The new deadline for the Township to act on the plan will be April 18, 2018. The motion was seconded by Tony Haws and carried unanimously.

- **Lakeside Villas Grading Easement.** Lakeside Villa is requesting a Temporary Construction Easement from the Township for grading and an underground storm water facility on the Township Community Park property. The Township has two (2) issues that the Board has identified and would like addressed in exchange for the Easement. The Board has requested a fence along the property line between the proposed lots in Lakeside Villas and the Park. The second item is the pipe/stream crossing at the lake trail on the Township property. Mr. Stauffer regraded his property several years ago and since then the Township has had several washouts at this location. The Lakeside Villas detention basin will discharge to this small stream and future commercial development will also discharge to this stream. A sketch plan has been developed for a new pipe and a concrete overflow spillway that will eliminate future problems in this location. Rettew Associates has prepared two (2) estimates one with materials and one with materials and labor. A third estimate for material only was prepared by the Township Road Superintendent. The lowest estimate was in the amount of \$8,787.20. It has been determined that no permits should be needed to complete the work. The Board of Supervisors discussed with Rick Stauffer cost of the new pipe and concrete overflow spillway and the price of the fence along the property line. Each Supervisor addressed their main concerns and opinion regarding the proposed pipe project and the need for a fence between the two properties.

A motion was made by Tony Haws authorizing staff to prepare an amendment for the Temporary Construction Easement Agreement requiring the developer to pay the Township an amount equal to ½ of the estimated price of an installed fence which should be established by a bonafide bid acceptable to the Township, plus the material estimate provided by the Township for the pipe replacement project in the amount of \$8,787.20. The motion was seconded by Clark Stauffer. The motion was 2 in favor, Tony Haws and Clark Stauffer; 1 opposed, Ty Zerbe.

- **Rail Trail Bridge Project.** Manager Sawyer presented to the Board of Supervisors a Supplement to the Engineering Services Agreement with Wilson Consulting Group. Wilson Consulting Group is the engineering firm that is contracted for the Warwick to Ephrata Rail Trail Bridge Rehabilitation project. A field meeting between Ephrata Township, Warwick Township and Wilson Consulting took place on March 12, 2018 at which time Wilson Consulting Group was instructed to provide a proposal to complete the bidding documents required for the project. Wilson Consulting provided a proposal for an additional \$5,000.00 for the Supplemental Work performed.

A motion was made by Ty Zerbe to approve the Engineering Services Agreement-Supplement 1 submitted by Wilson Consulting Group for an additional \$5,000 of engineering services for the project. The motion was seconded by Tony Haws and carried unanimously.

Engineer Jim Caldwell reported that there are several plans in the review process.

515 N. Reading Road, LLC – Land Development Plan
Ephrata Crossing – Traffic Study
Lakeside Villa – Subdivision Plan
Dave & Rhoda Martin – Land Development Plan
Ephrata Borough – Storm Water Management Plan
Creek Corner – Traffic Study & Preliminary Plan
James Tshudy – Subdivision Plan
Edward Horning – Financial Reduction

Mr. Caldwell reported that he had a meeting with DCNR representatives concerning a Forested Buffer grant application for the Township's Pollution Reduction Plan at the Autumn Hills development. The meeting went well and the DCNR representatives stated that the project should be very competitive for a DCNR grant. It was suggested that the Township consider adding a handicapped fishing pier and a kayak launch area to make the project more competitive. Rettew Associates will move forward with preparing the grant application and have a Resolution prepared for approval at the next Supervisors' meeting.

Road Superintendent – Randy Groome

A list of projects and work completed by the Road Crew for the month of March to date was provided and submitted to the Board of Supervisors for review and discussion.

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws reported that there was no additional correspondence to report at this time.

March 20, 2018 Supervisors' Meeting minutes continued

A motion was made by Tony Haws to adjourn the meeting at 9:18 a.m. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe