

## EPHRATA TOWNSHIP SUPERVISORS' MEETING

**April 7, 2020**

The Ephrata Township Supervisors met this date at 7:00 p.m. at the Ephrata Township Office Building, 265 Akron Rd., Ephrata, Pennsylvania. The meeting was conducted virtually utilizing Skype which is a telecommunications application that provides video chat and voice calls between computers, tablets and telephones.

A notice was posted on the Township Building and on the Township website notifying the general public that they can join the meeting by calling the number and entering the meeting ID. We also notified the public that the Township will also accept public comment by e-mail or by written comments that can be dropped in the mail slot of the Township building.

Present were: Supervisor Clark Stauffer  
Supervisor Ty Zerbe  
Township Manager Steve Sawyer  
Participating Virtually: Supervisor Tony Haws  
Township Engineer Jim Caldwell  
Township Solicitor Tony Schimaneck

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

### PUBLIC COMMENT PERIOD

A motion to close the public comment period was made by Ty Zerbe. The motion was seconded by Tony Haws and carried unanimously.

### APPROVAL OF MINUTES

A motion was made by Tony Haws to dispense with the reading of the March 17, 2020 Supervisors' Minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

### STAFF REPORTS

#### Police Report

- **Reports.** Lt. McKim sent the Township a summary of the calls for service within Ephrata Township for the month of March totaling 329 incidents. There were 10 arrests and 16 traffic citations. The monthly report will be kept on file in the office.

**Manager Steve Sawyer**

- **Ratification of Disaster Declaration.** As recommended by the Lancaster County Emergency Management Agency and requested by the Ephrata Township Emergency Management Coordinator, Manager Sawyer contacted each Supervisor on March 18, 2020 and received unanimous approval for a Declaration of Disaster Emergency for Ephrata Township due to the coronavirus disease (COVID-19).

A motion was made by Ty Zerbe to ratify the approval of the Declaration of Disaster Emergency for the Township of Ephrata, dated March 18, 2020, for the Coronavirus disease (COVID-19). The motion was seconded by Tony Haws and carried unanimously.

- **Lancaster County – Tax Relief and Tax Sales.** Manager Sawyer reviewed an e-mail he received from the Lancaster County Treasurer, Amber Martin, concerning extending the period in which real estate taxes may be paid at the base rate and to stay the 2020 upset tax sales.

A motion was made by Tony Haws to approve and sign the joint petition to stay the 2020 upset tax sales. The motion was seconded by Ty Zerbe and carried unanimously.

A motion was made by Ty Zerbe to approve a resolution extending the period in which real estate taxes may be paid at the base rate for 2020. The motion was seconded by Tony Haws and carried unanimously.

- **2020 Roadwork Bids.** Manager Sawyer provided the Board with a copy of the bid tabulation for the 2020 road bids. The Township bid one paving project which is to level and overlay Glenwood Drive from Hahnstown Road to Martindale Road. The other two bids were for asphalt and stone materials. The Township received three bids for the road project with the low bidder being New Enterprise Stone and Lime Company in the amount of \$227,835.92.

A motion as made by Tony Haws to award the bid for the Glenwood Drive project to New Enterprise Stone and Lime Company. The motion was seconded by Ty Zerbe and carried unanimously.

A motion was made by Ty Zerbe to award the 2020 asphalt material bid to New Enterprise Stone and Lime Company. The motion was seconded by Tony Haws and carried unanimously.

A motion was made by Ty Zerbe to award the 2020 stone material bid to New Enterprise Stone and Lime Company. The motion was seconded by Tony Haws and carried unanimously.

- **Rosenberger Request.** The Township received a request from Rosenberger North America. According to their CEO, Andreas Ruzic, Rosenberger North America has confirmed through the State that it is considered an essential, life sustaining business and can remain in operation. Mr. Ruzic has requested approval to park two trailers on their 3<sup>rd</sup> level parking lot to store material for a period not to exceed three months. Mr. Andreas stated that the trailers are needed temporarily to store material that they get from supply chains in Asia and Europe. They are concerned that these supply chains could be interrupted in the near future.

A motion as made by Tony Haws to approve the Rosenberger request to park two trailers on their lower level parking lot to store materials for a period of time not to exceed three months. The motion was seconded by Ty Zerbe and carried unanimously.

- **Trout Run and Mohler Church Road Bridges.** Manager Sawyer reported that he received an email from Lauri Ahlskog, Senior Transportation Planner with the Lancaster County Planning Commission concerning the Draft 2021-2024 Transportation Improvement Plan and Long-Range Transportation Plan. The Township has requested that the Trout Run Road bridge and Mohler Church Road bridge be included in the TIP so that State and/or Federal funding can be used for future replacement. Ms. Ahlskog's email was to notify the Township that the Trout Run Road bridge replacement is listed on the draft TIP for preliminary engineering in 2024 and construction in 2026. The Mohler Church Road bridge is listed on the draft Long-Range Transportation plan for preliminary engineering in 2026 and construction in 2029.
- **Ephrata Crossing Site Work.** Manager Sawyer reported that he has been in communication with Rick Stauffer and BR Kreider concerning site work at the Ephrata Crossing project. Brent Kreider from BR Kreider has informed the Township that they have received a waiver from the State to perform site stabilization improvements on their project sites during the COVID 19 State ordered business shutdown. Mr. Kreider informed the Township that the only site work that will be performed at the Ephrata Crossing project are improvements necessary for stabilization to ensure the project is in compliance with their NPDES permit.
- **Comcast – Lincoln Gardens Road Occupancy Permit.** Manager Sawyer informed that Board that he received an email from Todd Eachus from Comcast questioning whether the Township will require individual bonds for financial security for each road occupancy permit that Comcast will be pursuing in Ephrata Township.

A motion as made by Ty Zerbe to require separate financial security for each road occupancy permit issued to Comcast for underground work in the Township. The motion was seconded by Tony Haws and carried unanimously.

- **Denver Wholesale Foods Land Development Plan.** Manager Sawyer received an e-mail from Kevin Varner, project engineer from Diehm and Sons requesting

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clarification on the timing of the Denver Wholesale Foods payment to the Township for future Mohler Church Road improvements that was part of the land development plan approval.

A motion was made by Tony Haws to continue the Township's past practice by requiring the payment of fees for the Denver Wholesale Foods project to be made when the plan is recorded. The motion was seconded by Ty Zerbe and carried unanimously.

**Engineer Jim Caldwell** reported that the following plans are in the review process:

Autumn Hills - MS4 Permit – Small Projects Permit  
Ephrata Crossing – Phase 2  
Weaver Precast Land Development and Lot Add-On  
Conestoga Valley Mennonite Church LD Plan  
Comcast – Lincoln Gardens  
New Enterprise – Lot Add-On  
Denver Wholesale Foods LD Plan  
Communication Antenna – Tower ETZO Amendment  
Branle Driveway Sight Distance

**Solicitor Tony Schimaneck**

Tony Schimaneck stated that there was nothing further to discuss with the Board of Supervisors at this time.

**APPROVAL OF BILLS**

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

**CORRESPONDENCE**

Tony Haws stated that there was no additional correspondence at this time.

A motion was made by Tony Haws to adjourn the meeting at 7:50 p.m. The motion was seconded by Ty Zerbe and carried unanimously.

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Clark R. Stauffer

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Anthony K. Haws

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J. Tyler Zerbe