

EPHRATA TOWNSHIP SUPERVISORS' MEETING

April 20, 2021

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Road, Ephrata, Pennsylvania. The meeting was conducted in person and virtually utilizing Microsoft Teams.

A notice was posted on the Township Building and also on the Township website notifying the general public that they can attend the meeting in person or participate in the meeting by calling the number and entering the meeting ID. We also notified the public that the Township will accept public comments by e-mail or by written comments that can be dropped in the mail slot of the Township building.

Present were Supervisors: Clark Stauffer
Tony Haws
Ty Zerbe
Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Police: Chief John Petrick
Engineer: Jim Caldwell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

A motion was made by Tony Haws to dispense with the reading of the April 6, 2021 Supervisors' minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

2020 FINANCIAL STATEMENTS – MEGAN SENKOWSKI, CPA AND KRISTA A. SHOWERS, CPA

Megan Senkowski and Krista Showers, of Trout CPA were present. Megan presented an overview of the highlights of the 2020 Financial Statements. The Financial Statements will be kept on file at the Township Office. The Supervisors commended Megan on her presentation and also staff for keeping the Township within budget in 2020. Megan thanked the Township for their business and stated it was a pleasure working with Township staff again this year.

STAFF REPORTS

Police Department – Monthly Report.

Police Chief John Petrick was in attendance. Chief Petrick provided the Supervisors with a summary of the calls for service within Ephrata Township for the month of March. 367 incidents. There were 6 arrests and 14 traffic citations. The monthly report was provided to the Township and will be kept on file in the office.

Chief Petrick notified the Board of Supervisors that the EPD has visited the 4th grade classes in the Ephrata Area School District recently.

Manager Steve Sawyer

- **Diverging Diamond Project.** Manager Sawyer and Lt. McKim attended the Diversion Diamond Road Closure Meeting scheduled for Friday, May 14th through Monday, May 17th. Following the proposed weekend closure, traffic will begin using the new lane configuration of the Diverging Diamond interchange.
- **Mohler Church Road Subdivision and DEP Planning Module.** Manager Sawyer stated that the Township's deadline to act on the East Mohler Church Road Subdivision Plan is May 24, 2021. There are still significant outstanding issues that need to be addressed by the developer, Hunter Creek Partners. The Township has received a letter from Randy Dautrich of Dautrich Engineering, dated April 19, 2021 granting the Township a time extension to act on the Final Subdivision Plan until July 17, 2021.

A motion was made by Ty Zerbe to accept the time extension until July 17, 2021, granted by Hunter Creek Partners, for the Township to act on the East Mohler Church Road Subdivision Plan. The motion was seconded by Tony Haws and carried unanimously.

In addition, Manager Sawyer stated that Hunter Creek Partners is requested the Township approve the DEP Planning Module Exemption. Approval of the DEP Planning Module Exemption will also be needed from Ephrata Borough. There is an existing sewer main in the street and Manager Sawyer recommended approval.

A motion was made by Tony Haws to approve the DEP Planning Module Exemption as presented. The motion was seconded by Ty Zerbe and carried unanimously.

- **2021 Seal Coating and Line Painting Bids.** The bid tabulations were prepared and submitted to the Board of Supervisors for their review. Manager Sawyer recommended that the Board of Supervisors approve the bid from Martin Paving for Seal Coating and the bid from A-1 Traffic Control Products LLC for line painting.

A motion was made by Tony Haws to award the 2021 Chip Seal Coat bid in the amount \$135,402.37 to Martin Paving and the 2021 Line Painting in the amount of \$24,695.37 to A-1 Traffic Control Products LLC. The motion was seconded by Ty Zerbe and carried unanimously.

- **Weaver (Black Diamond Road) Storm Water Management Plan.** The Board of Supervisors received a Review Letter from Rettew Associates dated April 5, 2021 to review prior to the meeting. The prior Modification Request for Section 406.3-Spillway Depth has been withdrawn. A Storm Water O & M Agreement and financial security in the amount of \$17,544.81 will need to be provided. Manager Sawyer recommended approval of the Storm Water Management Plan as presented.

A motion was made by Tony Haws approving the Storm Water Management Plan for the Weaver Residence on Black Diamond Road subject to Rettew Associates Letter dated April 5, 2021. The motion was seconded by Ty Zerbe and carried unanimously.

- **Bench Donation – Marv Sauder.** Manager Sawyer notified the Board of Supervisors that Marvin Sauder would like to donate a bench for the Rail Trail. \$750.00 was the agreed upon price in the past to cover the cost of material, plaque and labor.

A motion was made by Ty Zerbe to approve the bench donation from Marvin Sauder in the amount of \$750.00. The motion was seconded by Tony Haws and carried unanimously.

- **LCATS Meeting 4/29/2021.** The Township received an email from Kirsten Peachey of Salisbury Township dated April 12, 2021 inviting the Board of Supervisors and Managers to attend an informational meeting on April 29th at 7:00pm at Yoder's Restaurant in New Holland to discuss creating a County Health Department and the Drug Task Force. Ty Zerbe stated that he plans to attend.
- **Transfer from General Fund to Capital Reserves.** Manager Sawyer stated that due to the current balance in the Township's General Fund, he recommended transferring \$250,000.00 from the General Fund to Capital Reserves. The accountants recommend starting the new year with a balance that will cover 3 to 4 months of expenditures. The Township began the new year with a balance that would cover approximately 9 months of budgeted expenditures.

A motion was made by Tony Haws to authorize staff to transfer \$250,000.00 from the General Fund to Capital Reserve Fund as recommended. The motion was seconded by Ty Zerbe and carried unanimously.

Engineer Jim Caldwell reported that there are several plans in the review process and construction observation phase:

- MS4 – Autumn Hills Project
- Signature Cabinetry
- L&B Water
- Weaver - Black Diamond
- Mohler Church Subdivision Plan
- Ephrata Crossings – New Tenants
- Hendrix – Field Inspections
- Weaver Superior Walls – Field Inspections
- Conestoga Valley Church Financial Security Reduction
- 446 North Reading Road – Financial Security Reduction

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws reported that there is an Ephrata Area Fire Service Steering Committee meeting scheduled for Thursday April 22nd at 6:30 PM.

A motion was made by Tony Haws to adjourn the meeting at 9:50 AM. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe