

EPHRATA TOWNSHIP SUPERVISORS' MEETING

April 19, 2022

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Road, Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer
Tony Haws
Ty Zerbe
Manager: Steve Sawyer
Admin Assist: Jennifer Carvell
Police: Lieutenant Thomas Shumaker

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS NON-AGENDA ITEMS

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

APPROVAL OF MINUTES

Tony Haws stated that there should be a correction made to the April 5, 2022 minutes on page 5 under Comcast. The motion should be amended to read; "A motion was made by Ty Zerbe to approve the Comcast changes to the Eastbrooke and Autumn Hills Road Occupancy Plan as presented. The motion was seconded by Tony Haws and carried unanimously."

A motion was made by Tony Haws to dispense with the reading of the April 5, 2022 Supervisors' minutes and to approve them as amended. The motion was seconded by Ty Zerbe and carried unanimously.

2022 FINANCIAL STATEMENTS – MEGAN SENKOWSKI AND KELLY DEIHM, TROUT CPA

Megan Senkowski and Kelly Deihm, of Trout CPA were present. Kelly presented an overview of the 2021 Financial Statements and stated that the Township had an unmodified (clean) opinion. The Financial Statements will be kept on file at the Township Office. The Supervisors commended Kelly on her presentation and also staff for keeping the Township in a good financial position. Kelly thanked the Township for their business and stated it was a pleasure working with Township staff again this year.

Megan Senkowski also presented to the Board of Supervisors newly released information related to the ARP Funds received in 2021 and projected funds for 2022 in terms of how they can be spent and when additional Compliance Auditing will be required. In

addition, Megan mentioned that Trout, CPA has been reaching out to local Municipalities that are operating on an accrual basis. Megan stated that since the Township has been operating without any debt and does not plan to incur debt in the near future, Trout is recommending that the Township consider switching to a Modified Cash Basis which would reduce the time and cost of their auditing services. More information will be given to staff in the near future.

EAST MOHLER CHURCH ROAD SUBDIVISION

Randy Dautrich of Dautrich Engineering and Developer Mark Will presented the proposed Subdivision Plan to the Board of Supervisors. The proposed project would create nine (9) single family dwelling lots on a 3.2-acre lot on the North side of East Mohler Church Road. The project would include 6'-12' of road widening on the north side of the street and include two rain gardens to control the additional storm water from the street and individual infiltration beds on each lot for the dwellings and driveways. No parking will be permitted on the north side of East Mohler Church Road across the entire frontage of the proposed lots. There was also a Speed Study completed that recommended reducing the speed limit of Mohler church Road to 25 MPH. The Board indicated their support of reducing the speed limit to 25 MPH from North State Street to North Maple Street. Randy Dautrich asked the Board if street lights would be required as part of the development. The Board was in favor of adding street lights along the new lots since sidewalk will be installed. The developer will need to contact PPL to prepare a plan showing the proposed lights. The Township would set up the billing with PPL and add the nine (9) new residents to their annual Street Light Assessment program. Randy Dautrich stated that there is one Waiver Request and they have also addressed the outstanding sewer items with Becker Engineering.

A motion was made by Ty Zerbe to approve a Waiver to Section 305 – Preliminary Plan Processing based on the Township Engineer's recommendation. The motion was seconded by Tony Haws and carried unanimously.

A motion was made by Tony Haws to approve the East Mohler Church Road Subdivision Plan conditional upon the Township Engineer's letter dated February 22, 2022. The motion was seconded by Ty Zerbe and carried unanimously.

STAFF REPORTS

Police Department – Monthly Report.

Lt. Thomas Shumaker provided the Supervisors with a summary of the calls for service within Ephrata Township for the month of March totaling 293 incidents. There were 7 arrests and 11 traffic citations. The monthly report was provided to the Township and will be kept on file in the office.

Manager Steve Sawyer

- 2022 Seal Coating and Line Painting. The Multi Municipal Bid Opening took place on April 6, 2022 at 1:00pm. The bid tabulations were prepared and submitted to the Board of Supervisors for their review prior to the meeting. Manager Sawyer

stated that the Township participated in the bid for 47,000 square yards of ½” seal coating and 48,000 square yards of ¼” seal coating. Martin Paving was the lowest bidder. The Township also participated in the bid for Double Yellow and Single White Line Painting. The lowest bidder was A-1 Traffic Control Products LLC.

A motion was made by Ty Zerbe to award the 2022 Seal Coating Bid to Martin Paving in the amount of \$69,873.50 for the ¼” Seal Coating and \$37,261.84 for the ½” Seal Coating totaling \$107,135.34. The motion was seconded by Tony Haws and carried unanimously.

A motion was made by Tony Haws to award the 2022 Line Painting in the amount of \$26,422.64 to A-1 Traffic Control Products LLC. The motion was seconded by Ty Zerbe and carried unanimously.

- **Cocalico Creek Restoration Project.** Manager Sawyer presented the Bid Opening Results for the Cocalico Creek Restoration Project at Autumn Hills at the last Supervisors Meeting. There was only one bid received. The bid came in much higher than the estimated project cost that was created 2 years ago. The bid amount to complete the project is \$798,720.00. Jim Caldwell stated that Rettew Associates has been in contact with DCNR and were given instructions as to how to submit for additional funding but there are no guarantees if and how much extra funding will be received. Manager Sawyer reminded the Board of Supervisors that this project is the Township’s mandatory MS4 Pollution Reduction Plan project that must be completed per DEP requirements. The bid was advertised that the Board would consider awarding the bid at their April 19, 2022 meeting.

A motion was made by Tony Haws to award the bid for the Cocalico Creek Restoration Project to Flyway Excavating in the amount of \$798,720.00. The motion was seconded by Ty Zerbe and carried unanimously.

- **ARP Funds.** Manager Sawyer stated that he has completed the required annual report and selected the loss revenue category which allows the ARP money to be used for any general government purpose. The total amount of funding scheduled to be received is \$1,094,108.00. To date the Township has received \$547,054.00 with the other half expected to be received in July of this year. The Township has until December 31, 2024 to spend the funds. Manager Sawyer prepared a Memorandum of possible projects to consider with the funds, but suggested waiting until the Township finds out if additional grant funds are possible for the Cocalico Creek Restoration Project.

Township Engineer – Jim Caldwell

Ephrata Crossings Phase 4 – Site Inspections
Traffic Signal – Rte. 322 & Pleasant Valley
Denver Wholesale Foods
East Mohler Church Road Subdivision

Comcast Modification
CB Burkholder – LD Plan
Tommy's Carwash – Site Inspections
One-Lot Subdivision – Hoover – Single Family Dwelling
Daniel Glick – SWM Plan
Horst Property – Sketch Plan

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws reminded the attendees that the PSATS Convention in Hershey was scheduled for next week. He had no additional correspondence.

A motion was made by Tony Haws to adjourn the meeting at 9:07 A.M. The motion was seconded by Ty Zerbe and carried unanimously.

Clark R. Stauffer

Anthony K. Haws

J. Tyler Zerbe