

## **EPHRATA TOWNSHIP SUPERVISORS' MEETING**

**April 17, 2018**

The Ephrata Township Supervisors met this date at 7:00 a.m. at the Ephrata Township Office Building, 265 Akron Rd., Ephrata, Pennsylvania.

Present were Supervisors: Clark Stauffer  
Tony Haws  
Ty Zerbe  
Manager: Steve Sawyer  
Admin Assist: Jennifer Carvell  
Engineer: Jim Caldwell

The meeting was called to order by Chairman Clark Stauffer followed by the Pledge of Allegiance to the Flag.

### PUBLIC COMMENTS NON-AGENDA ITEMS

A motion was made by Ty Zerbe to close the Public Comment Period. The motion was seconded by Tony Haws and carried unanimously.

### APPROVAL OF MINUTES

A motion was made by Tony Haws to dispense with the reading of the April 3, 2018 Supervisors' minutes and to approve them as presented. The motion was seconded by Ty Zerbe and carried unanimously.

### MEGAN SENKOWSKI, TROUT EBERSOLE AND GROFF – 2017 FINANCIAL STATEMENTS

Megan Senkowski and Krista Showers, of Trout Ebersole and Groff were present. Megan presented an overview of the highlights of the 2017 Financial Statements. The Financial Statements will be kept on file at the Township Office. The Supervisors commended Megan on her presentation and also staff for keeping the Township within budget in 2017. Megan thanked the Township for their business and stated it was a pleasure working with Township staff again this year.

### POLICE CHIEF BILL HARVEY – SPOTTED LANTERNFLY TRAINING

Chief Harvey has been certified as a spotted lanternfly instructor. He explained that all of Lancaster County is currently quarantined by the Pennsylvania Department of Agriculture and each Municipality within Lancaster County is required to have staff trained to follow the strategies adapted for containment, control, and quarantine to effectively battle the pest. The Ephrata Township road crew employees, Randy Groome, Bob Croft, Tom Huber, Dave Lenhard, and William Zimmerman were present for the training session as well as the entire office staff including the Township Building Inspector, Jim Phillips. Chief Harvey presented a slide show with details of the spotted lanternfly. The spotted lanternfly is a native of China but has been adapting to life in Pennsylvania. It has expanded its range rapidly by hitchhiking on vehicles and cargo.

The spotted lanternfly does not fly, it hops from plant to plant. It can jump about six feet. It is not harmful to humans. There is no natural predator in our area and the only pesticide that is effective is systemic pesticides which put honey bees in jeopardy. The lanternfly can destroy grapes, cherries, hops, nectarines, peaches, plums, apples, apricots, almonds, maple, walnut, sycamore, poplar, oak, willow, and pine trees. The insect sucks up sap with a hypodermic-like needle and it excretes a substance that officials are calling "honeydew" which becomes a black ooze or a sooty mold that smells like stale beer which kills the plants. In late fall, the adults lay egg masses which are several vertical rows about one inch in overall size on smooth surfaces such as decking, pallets, cars, street signs, recreational vehicles and buildings. The eggs hatch in the spring typically late April early May and they become adults by July. People spread the insect by moving infected material or items containing the egg masses. If anyone finds a spotted lanternfly or an egg mass, they should scrape it into a bag and submerge it in rubbing alcohol to destroy it. Pennsylvania Department of Agriculture is requiring inspection of vehicles and products before traveling outside the quarantine zone. A physical permit/hangtag for vehicle rearview mirrors is designed to indicate that the permittee is aware of the spotted lanternfly and follows procedures to prevent spreading the pest from one location to another. Any organization or business in the quarantine area that uses vehicles for their business activities or actively ships materials need to obtain these permits. Any intentional movement of the spotted lanternfly is prohibited and could result in criminal or civil penalties and fines. The PA Department of Agriculture can be reached at 1-866-253-7189 or by email @ [badbug@pa.gov](mailto:badbug@pa.gov).

## STAFF REPORTS

### Manager Steve Sawyer

- **Reiff's Farm Market – Sketch Plan.** Manager Sawyer notified the Board of Supervisors that the Reiff's Farm Market is proposing to remove their current market sales building and an addition onto their existing barn which will be the new retail market. Sketch plans were provided to show the building relocation, entrance, access drives and parking lots. Nathan and Ed Reiff were in attendance to discuss their proposed improvements and request direction from the Board of Supervisors. The current market retail building is 3100 square feet and the proposed addition will be 3,300 square feet. The project would not increase the impervious surface coverage. The internal traffic circulation, parking lots and access onto Rothsville Road are the Board's main concerns. Several possible improvements were discussed to the access drives and parking lots. The Board also suggested that the Reiff's contact an Architect to find out what improvements would be required for the existing barn to comply with the Commercial Building Code. The Supervisors directed the Reiff's to consult with an engineer to update their sketch plan with improvements that were discussed at the meeting. After the sketch plan is updated, it should be resubmitted to the Township for further review.
- **Seal Coat / Line Painting Bids.** The Joint Municipal Road Bids were awarded by Brecknock Township on April 2, 2017. A copy of the bid tabulation was prepared and submitted to the Board of Supervisors for their review. Manager Sawyer stated that only one bid was received for both the Chip Seal Coating and Line Painting

this year. Manager Sawyer recommended that the Board of Supervisors approve the bids received for seal coating and line painting.

A motion was made by Ty Zerbe to award the 2018 Chip Seal Coat bid in the amount \$127,745.03 to Martin Paving. The motion was seconded by Tony Haws and carried unanimously.

A motion was made by Tony Haws to award the 2018 Line Painting to A-1 Traffic Control in the amount of \$18,225.00 for 100,000 linear feet of 4" single white lines and 150,000 linear feet of 4" double yellow lines. The motion was seconded by Ty Zerbe and carried unanimously.

- **Jim Martin – ETSA Appointment.** Manager Sawyer notified the Board of Supervisors that Rodney Martin submitted a letter of resignation to the Sewer Authority because he is moving out of Ephrata Township. Manager Sawyer contacted Jim Martin, owner of LGH Construction asking if he would be interested in filling Rodney Martin's current term as a Sewer Authority Member. Mr. Martin has notified Manager Sawyer that he would fill Rodney Martin's term if appointed by the Board of Supervisors.

A motion was made by Ty Zerbe to appoint Jim Martin to fill Rodney Martin's term as the Ephrata Township Sewer Authority Member. The motion was seconded by Tony Haws and carried unanimously.

- **New Life Fellowship Church – Financial Security Release.** Manager Sawyer notified the Board of Supervisors that the Township received a letter dated April 10, 2018 from New Life Fellowship requesting the full release of their financial security. All of the site work has been completed and three (3) sets of as-built storm water plans and calculations have been provided by Pioneer Management as requested by Rettew Associates. Manager Sawyer reported that he did a site inspection and confirmed that the work was completed as indicated.

A motion was made by Tony Haws to approve the full release of New Life Fellowship's financial security in the amount of \$30,380.00. The motion was seconded by Ty Zerbe and carried unanimously.

- **Rail Trail Parking Lot and Community Park Fencing Quotes.** Manager Sawyer provided the Board of Supervisors with two (2) quotes he received from Agway to complete the fencing at the Rail Trail Parking lot near Millway Road and also the relocation of fencing at the Community Park due to a landslide along a section of the high wall that has encroached close to the existing fence.

A motion was made by Ty Zerbe to approve the Ephrata Agway proposal for installing split rail fence at the parking lot of the rail trail at Millway Road in the amount of \$2042.00. The motion was seconded by Tony Haws and carried unanimously.

A motion was made by Ty Zerbe to authorize staff to move forward with the Ephrata Community Park fence project but to contact Ephrata Agway to receive a

second estimate for relocating additional fence to straighten out this section of the fence. The motion was seconded by Tony Haws and carried unanimously.

- **Street Lights – Lakeside Villa.** Manager Sawyer requested direction from the Board of Supervisors concerning streetlights on Lake View Road. The developer is proposing streetlights within the development but has requested that the Township not require streetlights on Lake View Road between Fulton Street and the building lots. Manager Sawyer recommended that the Board require streetlights on the east side of the road but not on the west side of the road because there is only sidewalk being constructed on the east side of the road. Jim Caldwell of Rettew Associates suggested that a streetlight should be required close to the intersection of East Fulton Street and close to the mid-block crosswalk. PPL could assist the developer with the layout for the rest of the street to provide a minimum level of illumination for the entire sidewalk. The Board also stated that the Homeowner's Associations should be responsible for the PPL invoices for the street lighting installed. Manager Sawyer will contact the developer with the direction given by the Board.

**Engineer Jim Caldwell** reported that there are several plans in the review process.

515 N. Reading Road, LLC – Land Development Plan  
Ephrata Crossing – Subdivision Plan  
Lakeside Villa – Final Plan  
ALDI – Asbuilts  
Stauffer Diesel – Financial Security Release  
Andrew Bollinger

Rettew Associates is completing the DCNR Grant Application and will be submitting it this week.

### **Road Superintendent – Randy Groome**

A list of projects and work completed by the Road Crew for the month of April was provided and submitted to the Board of Supervisors for review and discussion.

- **Lincoln Gardens Storm Water Pipe Repair.** Ephrata Township was notified by a resident that a depression has developed along the storm water pipe conveying water from Hoover Drive. The storm water pipe was televised and it was discovered that three joints have separated and are not watertight. Randy Groome has secured three quotes for repairing the pipe joints. The lowest quote received is from Mobile Dredging and Video Pipe Inc. in the amount of \$8,400.00. This is the same company that sealed joints in the Charity Gardens development several years ago.

A motion was made by Tony Haws to approve the proposal received in the amount of \$8,400.00 from Mobile Dredging and Video Pipe Inc. to make the storm water pipe repairs needed in Lincoln Gardens. The motion was seconded by Ty Zerbe and carried unanimously.

- **Buchanan Drive Storm Water Pipe Repair.** The Township was notified by a resident at 410 Buchanan Drive that there was a hole developing in their yard within a Storm Water Easement. Randy reported that the storm water pipe

appears to have been broken during construction and covered up. There is now a hole on top of the pipe which needs to be replaced. The Township Maintenance Department will repair the pipe this spring.

- **Ephrata Township Community Park Baseball Field.** Randy reported that there are storm water runoff issues at the baseball field. A sketch and description of the improvements were provided. The improvements are scheduled to begin this week.
- **Buch Mill Road Improvements.** Randy notified the Board of Supervisors of improvements that are being completed such as tree / stump removal and adding a swale along the side of the road to improve drainage. The Township has awarded a bid to New Enterprise to level and overlay the road this summer.

APPROVAL OF BILLS

A motion was made by Ty Zerbe to accept the list of checks written and to pay any bills pending. The motion was seconded by Tony Haws and carried unanimously.

CORRESPONDENCE

Tony Haws reported that there was no additional correspondence to report at this time.

A motion was made by Tony Haws to adjourn the meeting at 9:26 a.m. The motion was seconded by Ty Zerbe and carried unanimously.

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Clark R. Stauffer

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Anthony K. Haws

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J. Tyler Zerbe